



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

CC-4.

<b>MEETING DATE</b>	2018-02-21 10:05 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	CC. BOARD POLICIES
<b>DEPARTMENT</b>	Compensation (Human Resources)

**Special Order Request**
 Yes       No

Time

**Open Agenda**
 Yes       No
**TITLE:**

Proposed New Job Description for the Assistant Program Manager, Nutrition Education and Training Position

**REQUESTED ACTION:**

Approve the new job description for the Assistant Program Manager, Nutrition Education and Training Position. Approval is requested to advertise the position after the first reading. This is the First reading.

**SUMMARY EXPLANATION AND BACKGROUND:**

The job description for the Assistant Program Manager, Nutrition Education and Training Position has been created in support of the Food and Nutrition Services departmental operations. This position is responsible for assisting in the development, coordination, implementation and marketing of nutrition education/wellness and staff development programs that support the mission of the Food and Nutrition Services Department. The job description was publicized for rule adoption in compliance with Florida Statutes on February 1, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

**SCHOOL BOARD GOALS:**
 **Goal 1: High Quality Instruction**   
  **Goal 2: Continuous Improvement**   
  **Goal 3: Effective Communication**
**FINANCIAL IMPACT:**

There is no additional financial impact to the District.

**EXHIBITS: (List)**

(1) Executive Summary (2) Job Description

**BOARD ACTION:****APPROVED**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Maurice L. Woods	Phone: 754-321-2610

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
 Senior Leader & Title

Craig J. Nichols - Chief Human Resources &amp; Equity Officer

Signature

*Craig J. Nichols*

1/31/2018, 11:44:23 AM

Electronic Signature

 Form #4189 Revised 08/04/2017  
 RWR/ CJN/MLW/RMH:im

 Approved In Open  
 Board Meeting On:
**FEB 21 2018**
 By *Mona Rupert*  
 School Board Chair